

COACHING INITIAL PLANNING CONFERENCE

DATE: _____ SITE/CLASSROOM: _____

TEACHER: _____ COACH: _____

Dear Teacher,

As you prepare for our initial conference, please record the following:

What aspect of your job gives you the greatest personal satisfaction?
What aspect of your job is most frustrating?
How are you feeling about this upcoming year? What are you excited about? What worries you about the year ahead?
What keeps you from being as effective as you would like to be in your position?
If you had the power to change anything about your job, what would you change? Why would this be an improvement over existing conditions?
What new skills or knowledge would you like to learn this next year?

What is your preferred learning style? (auditory, visual, kinesthetic, etc.)

What do you see yourself doing five years from now?

What are three professional goals you have for yourself?

1.

2.

3.

How can I help you achieve your personal and professional goals?